

NOTTINGHAM CITY COUNCIL

SCHOOLS' FORUM

MINUTES of meeting held on 26 September 2013 at Loxley House from 1.47pm to 3.25pm

	School	EIP
Primary Governors (6)		
✓ Janet Molyneux	Rise Park Primary	Aspire
✓ James Strawbridge	Glapton Primary	Clifton
✓ Ed Williams	Dovecote Primary	Clifton
Primary Head Teachers (7)		
Carol Barker	Woodlands	West 8
✓ Jo Bradley	Blue Bell Hill Primary	EPIC
✓ Shaun Farrington	Burford Primary	Sherwood
Cari Richardson	Melbury Primary	K2S
✓ Terry Smith	Greenfields Community	Central
✓ Alison Tones	Rufford Primary	Bulwell
Secondary Head Teachers or Governors (3)		
✓ Les Michalak (Governor)	Farnborough	Clifton
Sally Coulton (Head)	Ellis Guilford	Ellis Guilford
Nursery Head Teacher or Governor (1)		
Bev Angel (Governor)	Nottingham Nursery	Central
Special School Head Teacher or Governor (1) and 14-19 (1) No representatives currently		
Pupil Referral Unit (PRU) (1)		
✓ Angie Mindel	Lead Officer for PRUs	
Primary Academy Head Teacher or Governor (6)		
Dean Pomeroy (Head)	Warren Primary	Aspire/EPIC
✓ Mark Precious (Head)	Old Basford	Ellis Guilford
Moira Dales (Head)	Our Lady and St Edward's	Beckett
Tony Simpson (Governor)	St Patrick's Primary	Beckett
Secondary Academy Head Teacher or Governor (3)		
✓ Linda Abbott (Governor)	Bulwell Academy	Bulwell
✓ Mike McKeever (Head)	Trinity	Trinity
Carol Fearria (Head)	Emmanuel	Emmanuel Cluster
Early Years (3)		
✓ Kathryn Bouchlaghem	Early Years Manager	
Gary Holmes	Stepping Stones Day Nursery	
Unions (1 collective vote)		
Susi Artis	NUT	
✓ Maggie Proctor	NASUWT	
David Wand	Unison	
✓ indicates present at meeting		

Substitute in attendance

Charlotte Malik (for Carol Barker)

Others in attendance

Tim O'Neill	- Director, Family Community Teams	- Children and Families
Alex Moczarski	- City Energy Manager) Communities
Ruth Zoumides	- Schools' Energy Officer)
Jonathon Green	- Finance Assistant, School's Funding) Resources
Mark Leavesley	- Constitutional Services Officer)

Action

1 APPOINTMENT OF CHAIR AND VICE-CHAIR

RESOLVED to appoint Mike McKeever as Chair and Ed Williams as Vice-Chair for the academic year 2013/14.

2 APOLOGIES FOR ABSENCE

Susi Artis	(NUT)
Carol Fearria	(Emmanuel Academy)
Dean Pomeroy	(Warren and Windmill Primary)

3 DECLARATIONS OF INTERESTS

None.

4 MINUTES

(a) Confirmation

The Forum confirmed the minutes of the meeting held on 18 July 2013 as a correct record and they were signed by the Chair.

(b) Matter arising

Minute 48, Strategic Partnership Bids: Round 2 – it was reported that following re-submission of a revised EPIC EIP 'Improving Attendance' Bid, the Schools Forum Sub-Group has now approved £86,000 of funding for the scheme.

5 SCHOOLS' COLLABORATION ON RESOURCE EFFICIENCY (SCoRE)

Alex Moczarski, City Energy Manager, presented the report and stated the following:

- (a) in March 2012, Schools' Forum agreed to fund two officers at £67,000 per annum for 2012/13 and 2013/14 to deliver an energy efficiency focused programme entitled Schools' Collaboration on Resource Efficiency (SCoRE);
- (b) since November 2012, two full-time officers have been working in post as Schools' Energy Officers with the aim of making financial and carbon savings in schools by reducing energy consumption and associated emissions through technical and behavioural changes;
- (c) based on 52 energy surveys carried out by officers, future savings in City schools have been predicted to be over £157,000 annually;

Action

- (d) project savings of £42,000 in energy (pro rata, inclusive of the National Carbon Reduction Commitment scheme savings) and 132 tonnes of CO₂ have been reported (detailed in appendix A – Project Report) during the 6 months from November 2012, in 12 schools. This is due in part to boiler, lighting and heat usage changes, coupled with ‘efficiency’ teaching of foundation aged children upwards and advice sessions for adults;
- (e) once a school has agreed efficiency work, the process, ideally, starts with the caretaker/site manager as the person usually responsible for controlling/maintaining the lights/heating etc;
- (f) the scheme is available to both maintained and academy schools and works in partnership with the Eco-Schools Programme, a national scheme aimed at helping make every school in the country sustainable and bring about behaviour change in young people and those connected to them. This is aimed at instilling good habits learned in schools, which can then be followed through into homes and communities, ensuring that by addressing environmental issues in school and reducing waste, they’ll save money, which can be reinvested elsewhere;
- (g) there is a ‘menu’ of services available to schools, dependent upon their individual requirements, and the school pays a service charge, which the scheme guarantees will never cost more than the savings being made;
- (h) currently, project costs are covered by an underwrite from the Forum, but the intention was to obtain specific funding from other sources in the future.

RESOLVED to

- (1) note the achievements to date, as detailed in appendix A;**
- (2) approve the underwrite of £134,000 for costs up to September 2016;**
- (3) request the City Energy Manager to submit an update report to the September 2014 meeting of the Forum.**

A Moczarski**6 OUTCOME OF SUB-GROUP MEETING HELD 9 SEPTEMBER 2013**

Tim O’Neill, Director of Family Community Teams, informed members of the outcome of a discussion regarding membership, frequency of meetings and work-stream changes (including creation of a wider remit) for the Forum. The main points are:

- (a) the Forum should liaise with other groups, such as the Schools Management Board, the Nottingham Learning Trust, the Head Teachers’, School and other Local Education Partnerships and the Primary Head Teachers Consultation Group;
- (b) the Portfolio Holder for Children’s Services will be invited to attend meetings and have input into discussions (although they will not be able to vote, as per the requirements of the Schools Forum Regulations);
- (c) the Forum needs to show that it is effective, with quantifiable outcomes, rather than a body that only meets due to a statutory requirement, possibly by meeting less frequently but discussing wider issues than it currently does;

- (d) the Forum should feed into wider areas of discussion, such as the ‘change programme’ for the City, transport plans and planning decisions.

RESOLVED to note the proposals.

7 STRATEGIC PARTNERSHIP FUNDING (ROUND 1) - 2012/13: OUTCOMES

RESOLVED to

- (1) **note the report, which details the outcomes of the 2012/13 Strategic Partnership Funding schemes (Round 1) and includes a description, outcomes to date and any ongoing work;**
- (2) **request the Education Partnership Manager to forward for information a copy of each full outcome report to all EIP Managers.**

P Whitby

8 DATES OF FUTURE MEETINGS

RESOLVED that the next meeting will be held at 1.45pm on Thursday 17 October 2013 at Loxley House, but that the remainder of the dates below will be subject to further discussion at that meeting:

<u>2013</u>	<u>2014</u>	
21 November	16 January	22 May
19 December	13 February	19 June
	20 March	17 July
	24 April	